

Genesee County Employment Information

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Welcome to Genesee County



The Genesee County Human Resources Office is located on the third floor of the Genesee County Administration Building, 1101 Beach St., Flint. There is parking connected to the building facing Saginaw St.

Our office provides Human Resource services to over 20 departments as well as three courts (7th Circuit, 67th District and Genesee County Probate). Most positions within Genesee County are represented by a union (AFSCME, POAM, Teamsters).

The following pages were developed to help give you a glance at the typical benefits offered Genesee County employees and information about the surrounding areas.

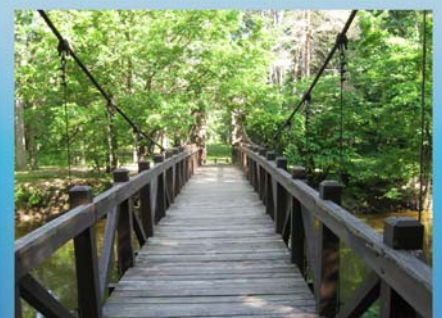
Anyone considering a position with Genesee County is encouraged to review the applicable Union Contract or Personnel Policy Manual, if non-union, for specific benefits.



QUESTIONS?

Contact our office:

810 257-3034
HR@co.genesee.mi.us
www.gc4me.com



You've accepted a position at Genesee County or are Considering a position What's Next?

The New Hire Process....

If you accepted a position, the following must be completed before you begin employment:

Step 1 - A background check will be performed.

Completion time varies as each background is unique allow - up to two weeks for results.
Once confirmed, you will be contacted by HR.

Step 2 - HR will contact you with instructions for the pre-employment physical.

You will also receive details for orientation and the steps to take to prepare for orientation.

Step 3 - Once the pre-employment physical is completed, you will attend orientation.

CONGRATULATIONS!
You are now ready to begin!



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New Hire Benefits.... The Basics

- * Medical
- * Dental
- * Vision
- * Life
- * Holidays
- * Vacation Time Off
- * Personal Time Off
- * Tuition Reimbursement
- * Retirement (401)
- * Deferred Compensation (457)
- * Short Term & Long Term Disability
- * Notional Account

Medical:

Employees have a choice of Blue Cross/Blue Shield or Health Alliance Plan.

Dental/Vision/Life Insurance:

Offered at no cost to full time benefit employees.

Holidays:

Up to 14 paid holidays per year.

Time Off:

Employees usually receive both vacation and personal hours for paid time off.

Tuition Reimbursement:

Offered on an annual basis after completing probationary period.

Retirement:

Employer contribution of 8% or 10%
Employees choose 3%, 5% or 7%



Deferred Compensation:

Voluntary employee participation as a retirement supplement.

Short/Long Term Disability:

Coverage provided at no premium cost to employee

Notional Account:

In lieu of retiree healthcare, Genesee County contributes \$50 or \$100 per pay to an account for retirement healthcare costs.

Career Change/Advancement:

There is a broad range of positions throughout the county.

IMPORTANT NOTE

Benefit levels are determined by the Collective Bargaining Agreement that applies to you or the Personnel Policy Manual for non-union employees.

This information is meant to give you a general idea of benefits offered.

For specific benefits, please refer to the appropriate union contract. Contracts can be found on our website gc4me.com.

Moving to Genesee County What to expect.....



Genesee County offers rural and urban living, all within a 30 minute drive. We enjoy a diverse population and rank the 5th largest county in Michigan.

Many of the Genesee County buildings are

located in the Flint area which makes it convenient for living most anywhere in the county.



Cost of living is very reasonable in Genesee County. We also enjoy a college/cultural area, revitalizing downtown Flint and the largest parks and recreation system in the state!



Continuing your education? Genesee County is home to a variety of secondary institutes including University of Michigan,

Flint; Mott Community College; Kettering University; Baker College and extension campuses from Northwood, CMU, Ferris and others.

Travel is especially easy from Genesee County with Bishop International Airport, I 75, I 69 and US 23. Detroit Metro Airport is approximately a 45 minute drive.



Genesee County

Michigan

